



INSTALLATION MANUAL priva



PRIVA INSTALLATION GUIDE

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CORRECT PRODUCT HANDLING TIPS

- Handle all of the furniture with care.
- Lift panels completely off the ground when carrying; dragging may cause damage.
- Always protect walls and/or panels when leaning them.
- Always stand panels (right side up).
- Ensure panels and carts are adequately protected during off-loads.
- Watch for the sharp ends of staples when removing the packaging from around panels.

PARTS LIST



FS201 (x16) - Self tapping screw for corner assemblies



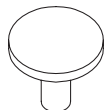
FS202 (x30) - Self tapping screw for flat frame assembly



FS205 (x10) - Black M6 screw for flat frame (door side) assembly



FS206 (x2) - Door magnets set



FS211 (x15) - 30mm long screws to be used for POD1G

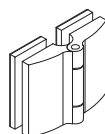
FS211 (x15) - 40mm long screws to be used for POD1L

REQUIRED TOOLS

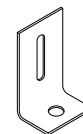
- Safety Glasses
- Rubber Mallet
- Power Drill (var speed, rev)
- Magnetic drill bit holders
- 1/4" Nut-driver
- 5/16" Nut-driver
- 3/8" Nut-driver
- Stand-Off Cap Key (included)
- #2 Robertson Screwdriver
- #3 Robertson Screwdriver
- Large 1/4" Blade Screwdriver
- 3/16" Diameter Punch
- Utility Knife
- Level
- Tape Measure
- Gloves

Additional items you may find useful:

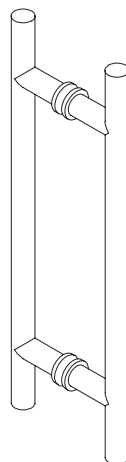
- #2 Phillips screwdriver
- #3 Phillips screwdriver
- 1/2" wrench
- 9/16" wrench
- Adjustable 8" wrench
- Needlenose pliers
- Large Channel lock pliers
- Finetooth saw (hacksaw)
- General purpose prybar
- Frame dolly
- Two wheel cart
- Furniture cart with straps



Door Hinges (x2)



ST 231 - Optional seismic brackets to floor mount



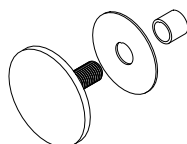
Door Handle (x1)



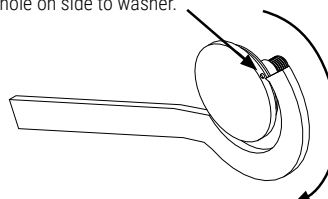
Stand-Off Cap Key (supplied)

INSTALLATION DETAILS

Close up screw and washer detail.

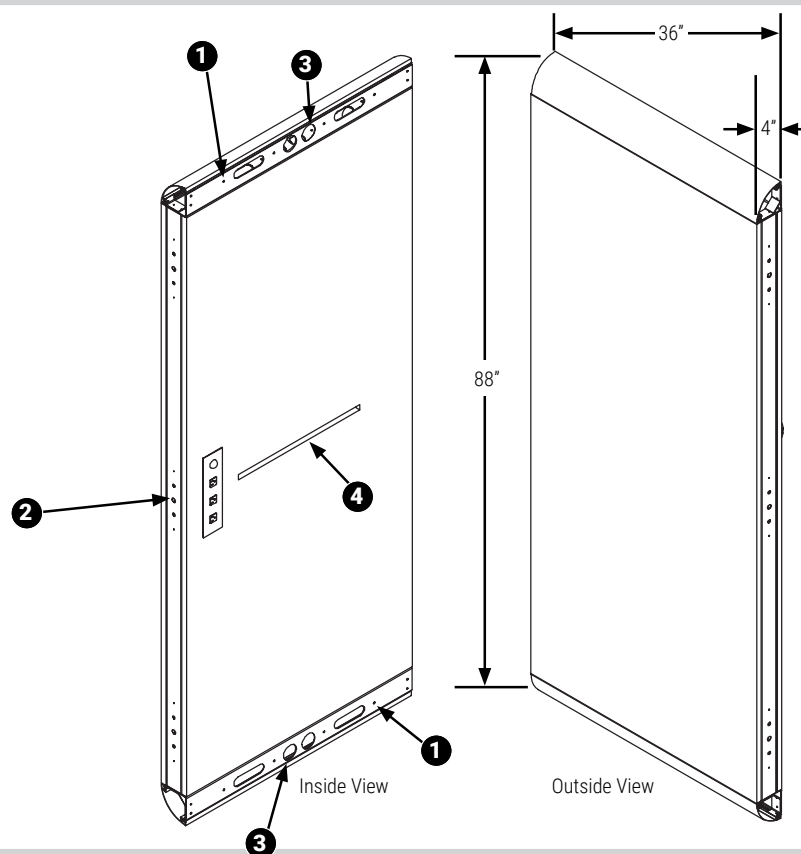


How to use cap key. Point at end of curved end locks into hole on side to washer.



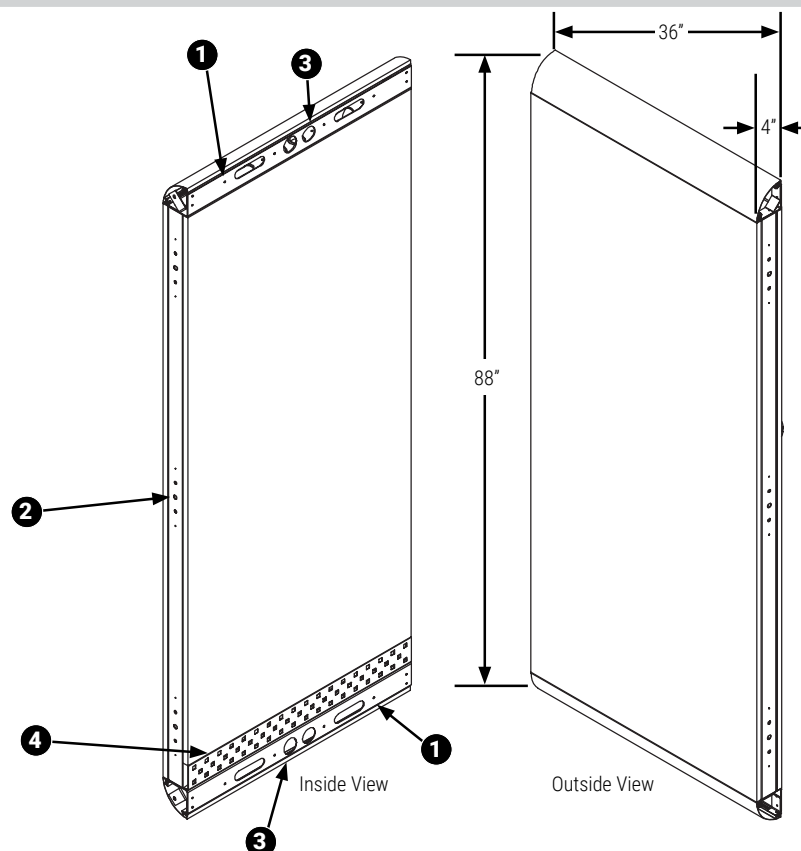
Wall with Shelf

1. Holes for corner assembly.
2. Holes for metal frame and glass/door assembly.
3. Cut-outs for wiring.
4. Cut-out for shelf.



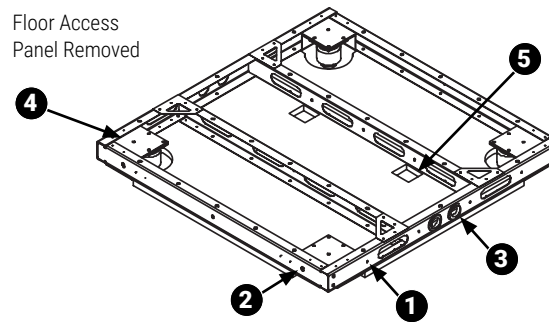
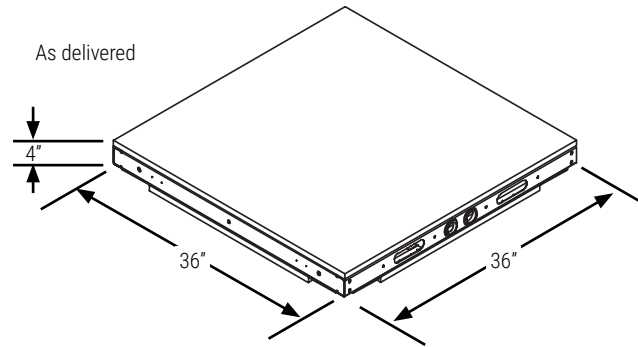
Wall with Shelf

1. Holes for corner assembly.
2. Holes for metal frame and glass/door assembly.
3. Cut-outs for wiring.
4. Airflow grill.



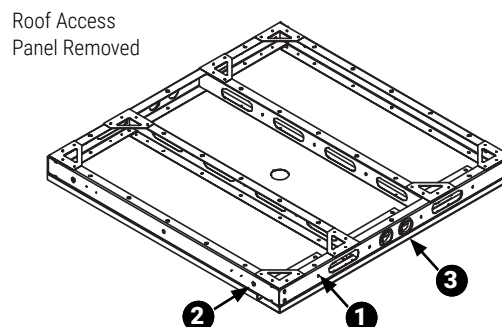
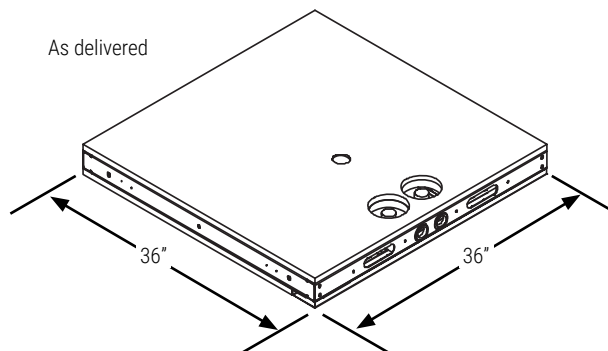
Base Unit

1. Holes for corner assembly.
2. Holes for metal frame and glass/door assembly.
3. Cut-outs for wiring.
4. Casters with leveler.
5. Cut-outs for seismic bracket.
(brackets not included)
6. Floor access panel.



Ceiling Unit (KI-CL-03)

1. Holes for corner assembly.
2. Holes for metal frame and glass/door assembly.
3. Cut-outs for wiring.
4. Roof access panel.
5. Cut-outs for fans.
6. Knock out hole for sprinkler (optional)



Flat Metal Frames

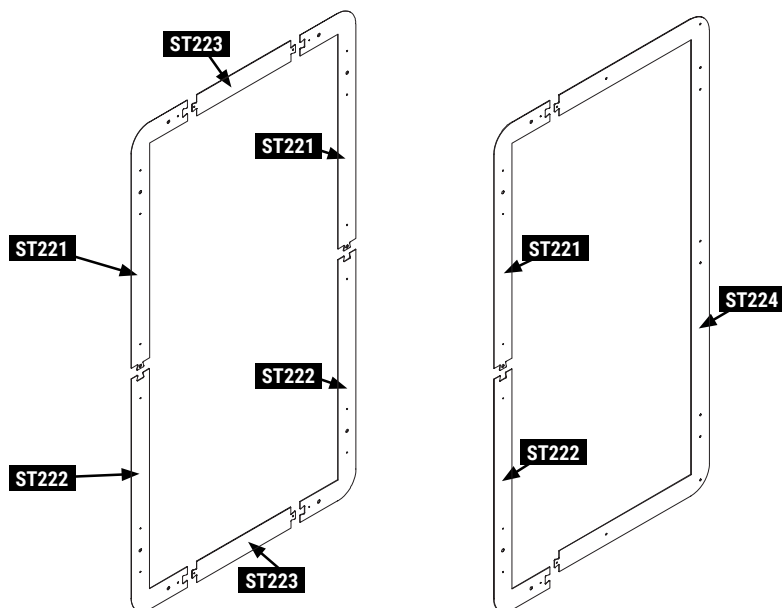
ST221 - Metal frame (1 on front, 2 on back), with self-tapping screws (FS201 x8) per piece.
This part has 5 holes for glass assembly.

ST222 - Metal frame (1 on front, 2 on back), with self-tapping screws (FS201 x8) per piece

ST223 - Metal frame (2 on back) with M6 screws (FS205 x10)

ST224 - Metal frame (1 on front) with M6 screws (FS205 x10)

All parts have plastic gaskets on the edges.



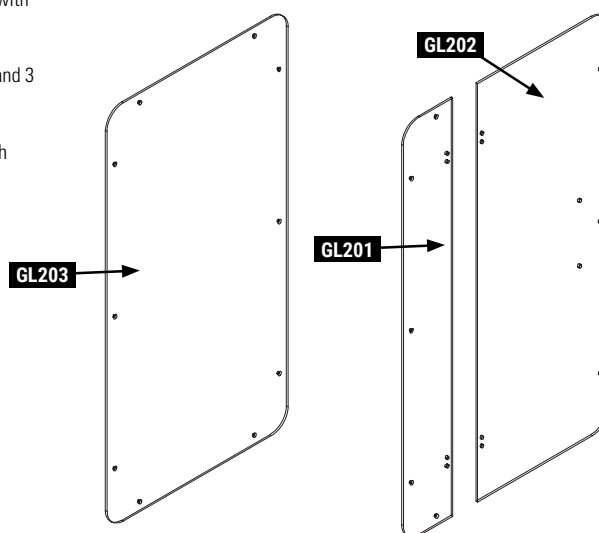
Glass Panels

GL201 - Sidelight glass panel has 5 holes for assembly by M10 countersunk screw **FS211** with plastic socket cap **FS204** and 2 pairs of holes for door hinge assembly.

GL202 - Door glass panel has 2 pairs of holes for door hinges, a pair of holes for handles, and 3 holes for magnets.

GL203 - Back glass panel has 10 holes for assembly by M10 countersunk screw **FS211** with plastic socket cap **FS204**.

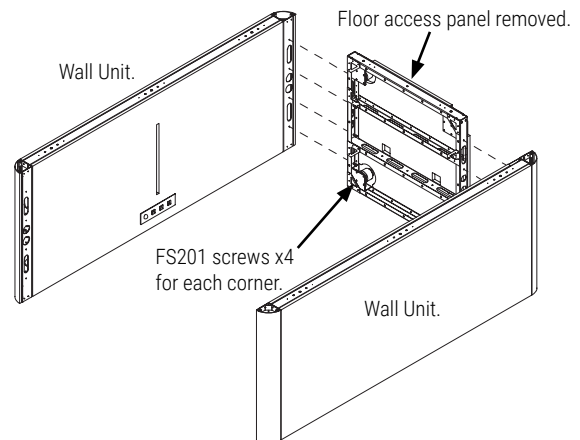
Note: For laminate back, use screw FS211 - 40mm (longer).



Unit Assembly (On Floor)

Note: Place a large blanket or soft material under the panels before beginning work to prevent scratches and damage to the unit.

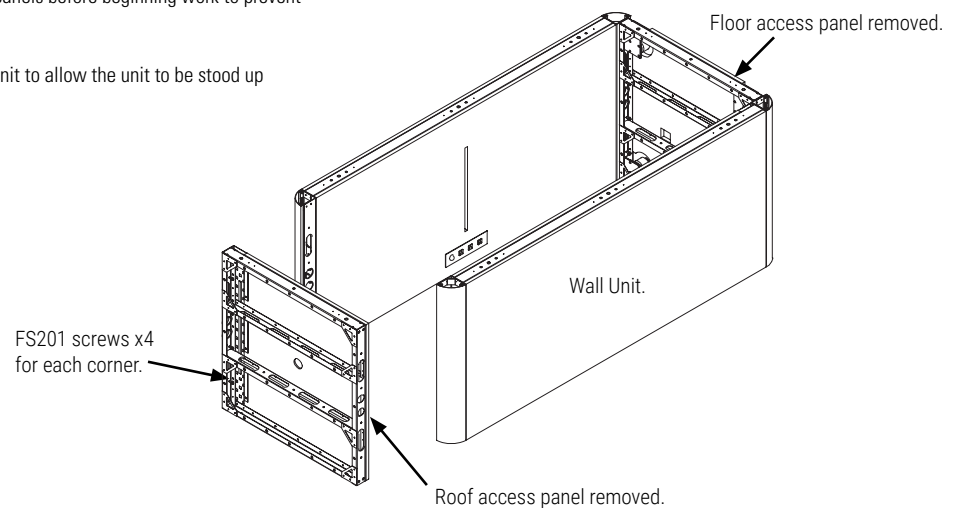
Ensure a minimum of 48" area is left clear behind the unit to allow the unit to be stood up



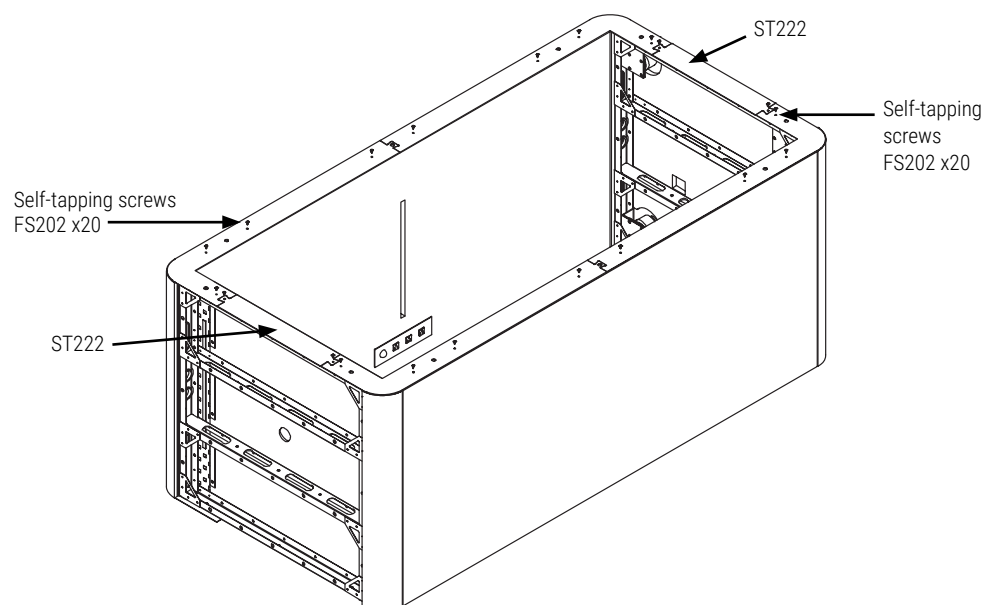
Unit Assembly (On Floor)

Note: Place a large blanket or soft material under the panels before beginning work to prevent scratches and damage to the unit.

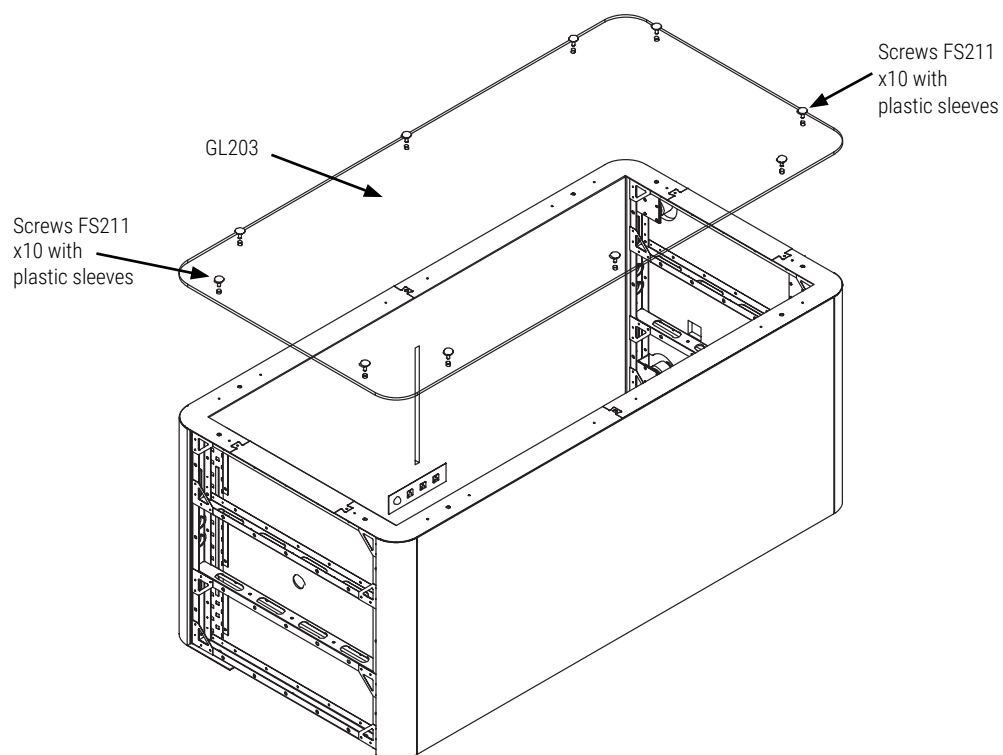
Ensure a minimum of 48" area is left clear behind the unit to allow the unit to be stood up



Back Metal Frame Assembly



Back Glass Panel Assembly



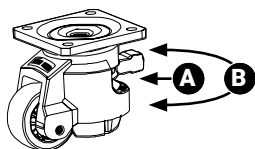
POD Assembly (Raised vertically)

Ensure levelers have been retracted so that wheels are exposed. This will allow the unit to be rolled into its final location. Then level the unit.

A.) Engage gear on the small handle by pushing inward

B.) Move handle repeatedly back and forth (left to right) until the leveler is raised and only the caster is touching the surface.

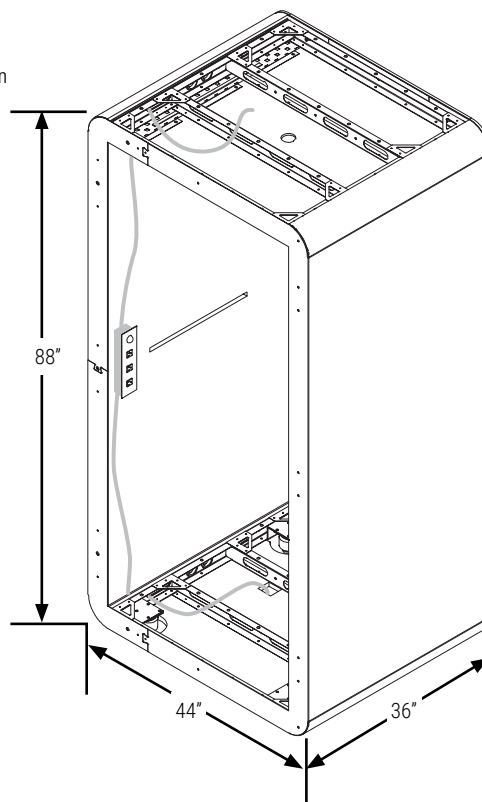
- Disengage gear and repeat to drop the leveler in to place once the booth is in its final position



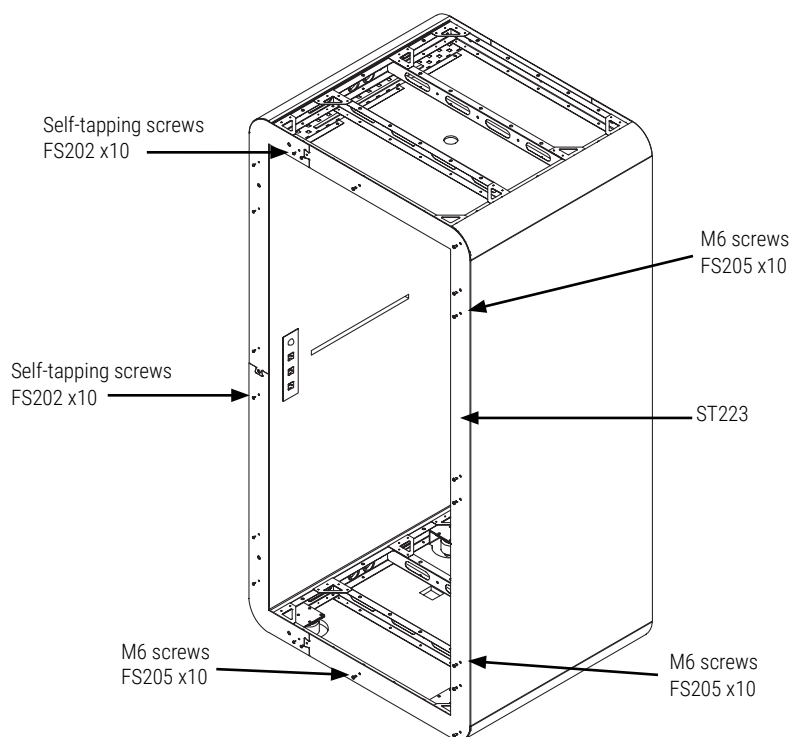
Wire Connection

STEP 1: Fish wire from top of panel and connect to fans.

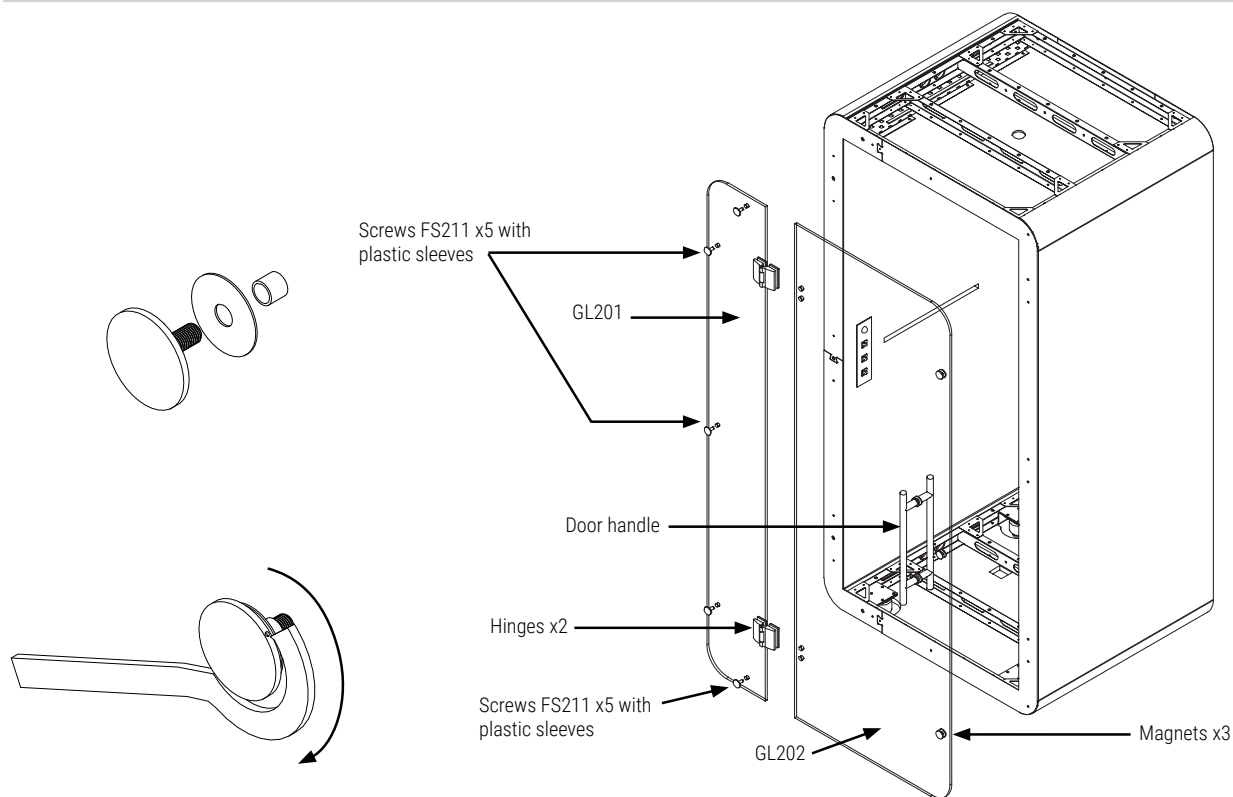
STEP 2: Fish Power Plug from bottom of side panel through bottom panel to the floor.



Front Metal Frame Assembly

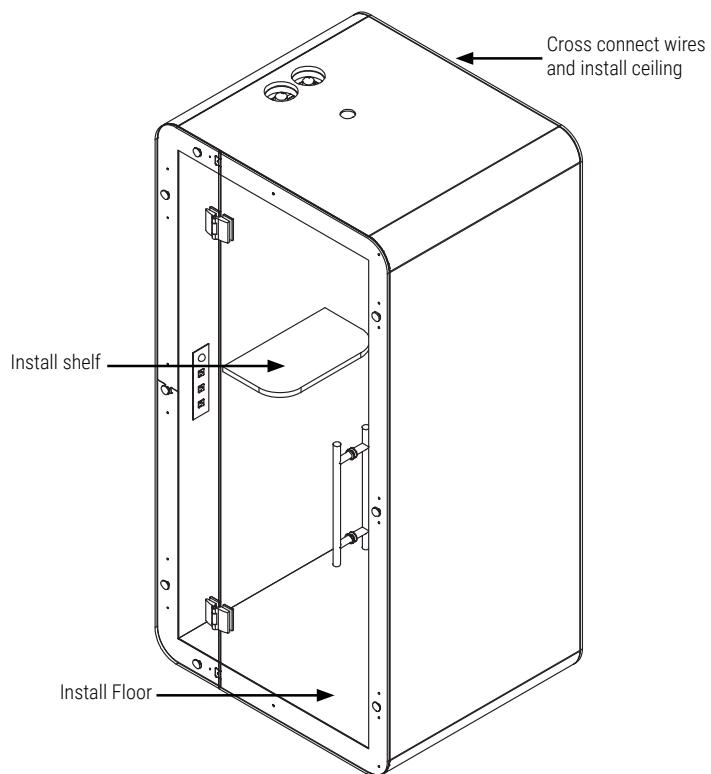


Front Glass Panel and Door Assembly



Front Glass Panel and Door Assembly

Pressure fit the shelf into the cut-out slot.



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