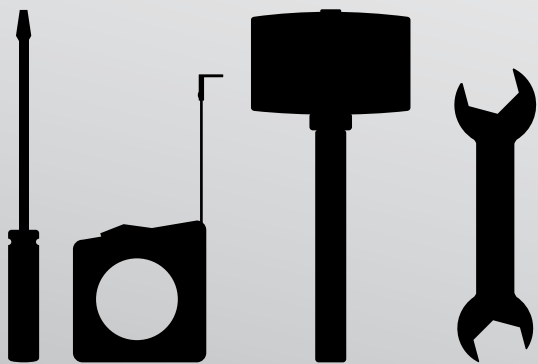


Foundations Installation Manual 2012



OHSAS 18001:2007
CGSB #0HS-009



ISO 9001:2008
CGSB #94613-5

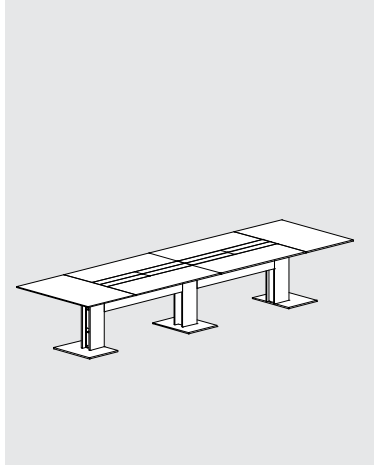


ISO 14001:2004
CGSB #EMS-040

global

INSTALLATION GUIDELINES

Descor Foundations

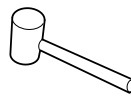


Required Tools

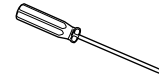
Safety Glasses



Rubber Mallet



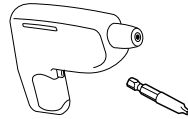
#2 Phillips Screwdriver



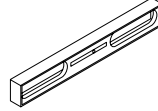
Allen Key



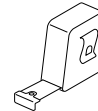
Drill with #2 Robertson Bit



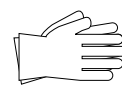
48" Long Level



Tape Measure



Gloves



Short Phillips Screwdriver
(For Hinge Adjustment)



Wall Unit

STEP 1: Assemble the base with 2" screws if needed. (supplied, applicable with 2 section base)

STEP 2: Ensure that the base is leveled.

STEP 3: Remove drawers from Credenza Unit.

STEP 4: Install Credenza Unit on top of the base and fasten it with Connecting Bolts.

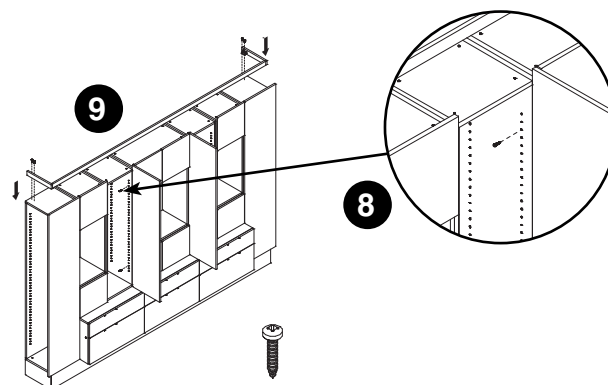
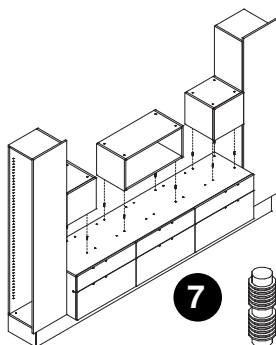
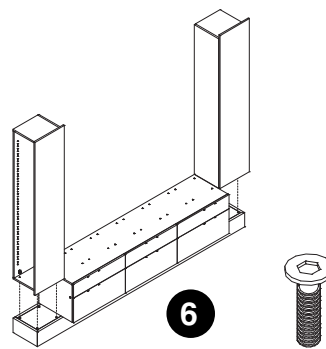
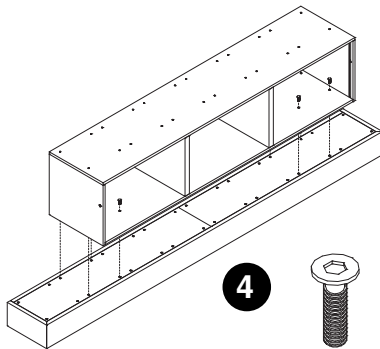
STEP 5: Reinstall the Drawers.

STEP 6: Install End Units on top of the base and fasten them with Connecting Bolts.

STEP 7: Install other Units using plastic dowels.

STEP 8: Secure the Units by fastening them thru the side panels **only on Units with Doors**, using 1 1/4 screws. (supplied)

STEP 9: Install the Crown Valance on top of the Wall Unit.



Please contact your Global Contract Service Representative at 416-739-5000 for any questions or concerns.

NOTE: Any alterations to listed components will void the manufacturer's warranty. The manufacturer will not be responsible for any damage or bodily harm caused by alterations in accordance with national or local electrical codes and manufac-

turer's specifications. In accordance with the manufacturer's policy of continual product improvement, the product presented in this document is subject to change without notice or obligation.24

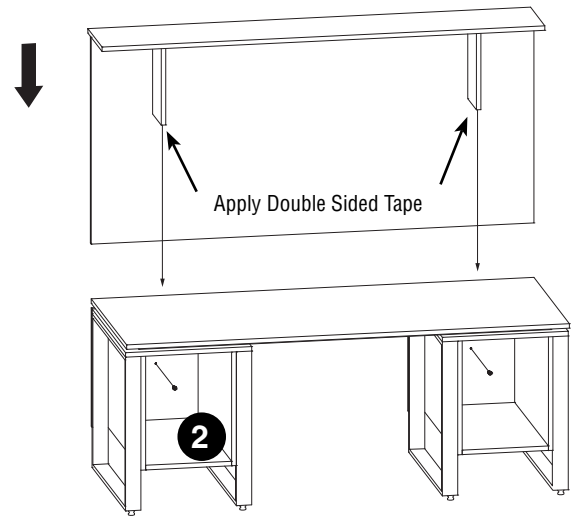
INSTALLATION GUIDELINES

Reception Desk

STEP 1: Remove the Drawers.

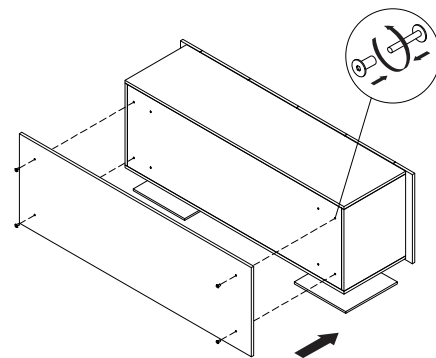
STEP 2: Attach the Transaction Counter with Decorative Panel to the Desk with screws thru pilot holes.

STEP 3: Reinstall the Drawers.



Credenza Back Panel

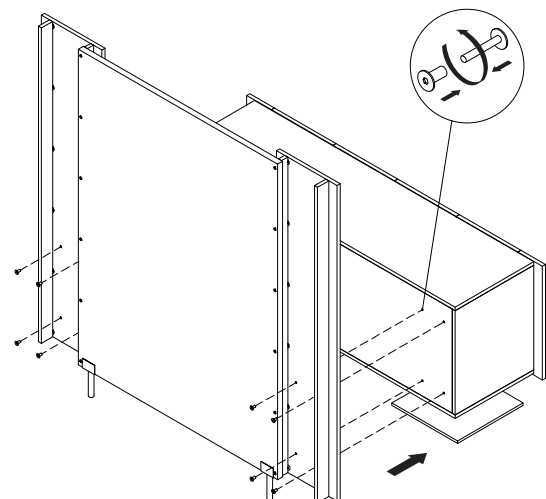
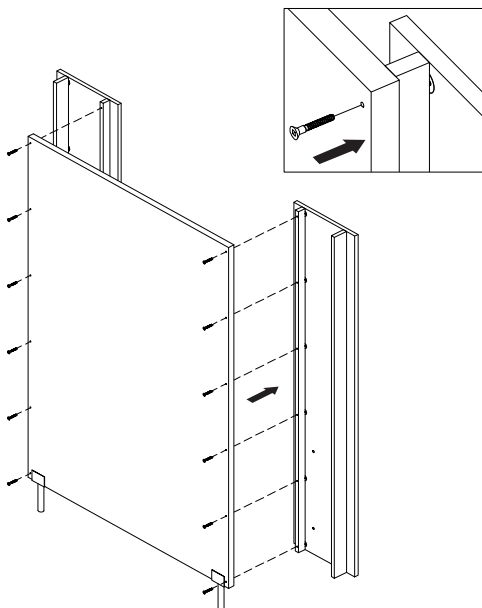
STEP 1: Connect Back Panel with Credenza. Using the supplied thru bolts.



Tech Wall

STEP 1: Assemble the Tech Wall with supplied "confirmat" style screens.

STEP 2: Connect the Tech Wall with Credenza with supplied thru bolts.



INSTALLATION GUIDELINES

Conference Table

STEP 1: Assemble apron pieces together using mending plates and 3/4" long, round head screws (ensure components are properly positioned as shown below—as per labels).

Use the assembled apron as a template to position the bases.

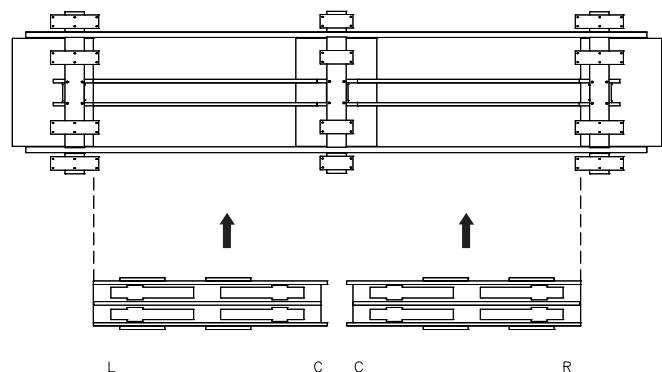
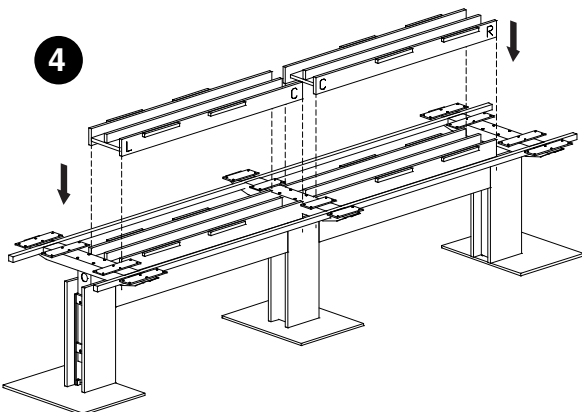
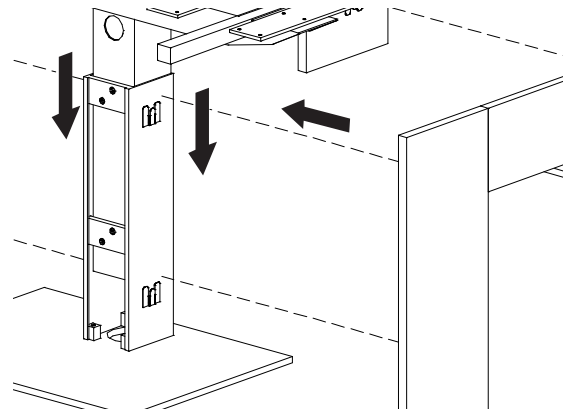
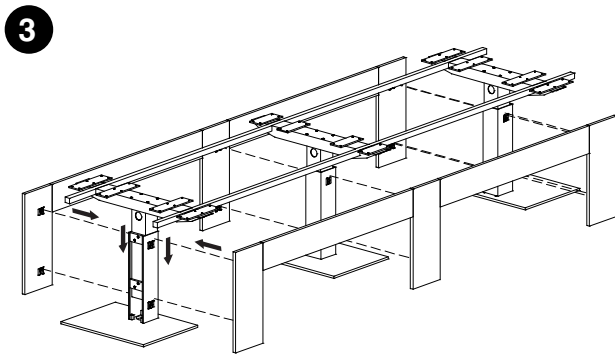
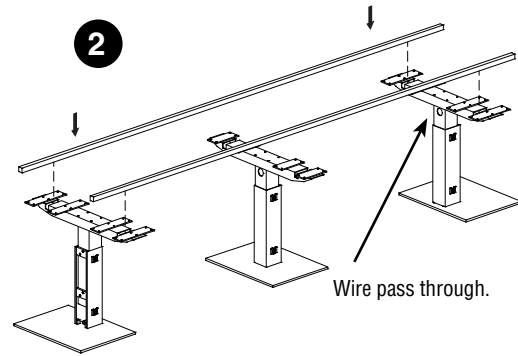
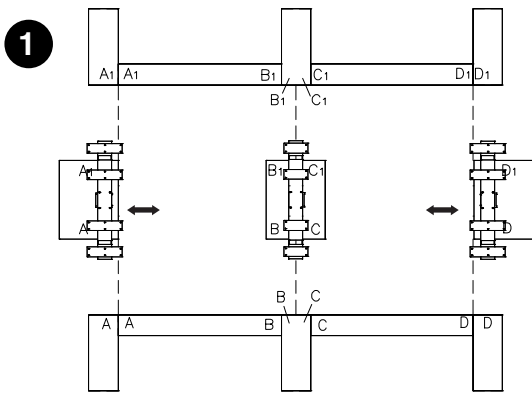
STEP 2: Install the support bars.

Ensure bases are leveled at 28" high & wire pass thru at the top of the T-Base is facing the center of the table.

STEP 3: Slide the assembled aprons onto the connectors.

STEP 4: Drop the trough on top of the bases.

* Remove the access doors prior to installation.



GENERAL INFORMATION

Conference Table

STEP 5: Assemble table top. Position properly top sections as per tables. (as shown below by roman numerals)

STEP 6: Align pilot holes with holes on bases and support bars.

Use screw 1 1/4" long to connect sections of table top to the bases and support bars.

STEP 7: Use screw 1 1/4" long to connect power through to the table top.

STEP 8: Level all bases and tighten set screws.

STEP 9: Attach the apron end caps into the outer posts.

STEP 10: Install power access doors.

