

# INSTALLATION GUIDE

# corboy



Effective November 2017



## PRODUCT INSTALLATION

CBYCTxxxHxx - Occasional table	02
CBYRxx32 - Peninsula table	02
CBYRTxxx - Freestanding work table	02
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CBYSxx + BYCxxLB/CBYCxxHB - Stack-on bookcase with credenza	06

Please contact your Global Customer Care Representative at (800) 220-1900 for any questions or concerns.

**NOTE:** Any alterations to listed components will void the manufacturer's warranty. The manufacturer will not be responsible for any damage or bodily harm caused by alterations in accordance with national or local electrical codes and manufacturer's specifications. In accordance with the manufacturer's policy of

continual product improvement, the product presented in this document is subject to change without notice or obligation.

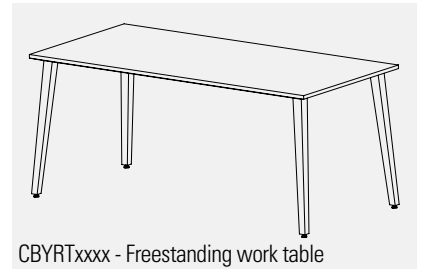
## CBYCTxxxxHxx - OCCASIONAL TABLE / CBYRxx32 - PENINSULA TABLE / CBYRTxxxx - FREESTANDING WORK TABLE



CBYCTxxxxHxx - Occasional table



CBYRxx32 - Peninsula table



CBYRTxxxx - Freestanding work table

**NOTE:** Open and assemble only one product at a time to avoid a potential mix-up of parts and hardware.

It is advisable to assemble the unit on a clean padded surface to avoid scratches.

**CAUTION:** Do not drag the assembled furniture across the floor. Lift the unit completely off the floor, and move it to the desired location.

### Required tools

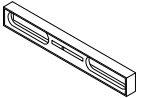
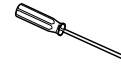
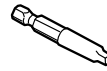
Safety glasses

Bit #2 Robertson

Screwdriver #2 Robertson

Cordless drill

Fluid leveler



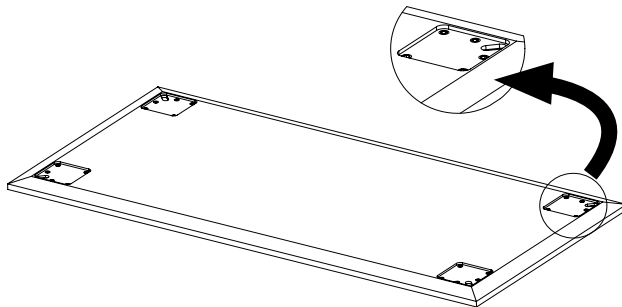
### Included hardware

Countersunk FH screw  
1/4-20 x 3/4, Qty. 20

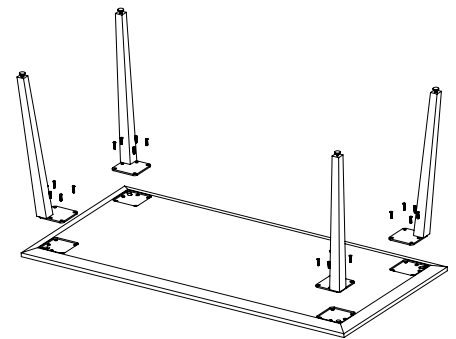


## ASSEMBLY (ONLY FREESTANDING WORK TABLE SHOWN FOR DEMONSTRATION)

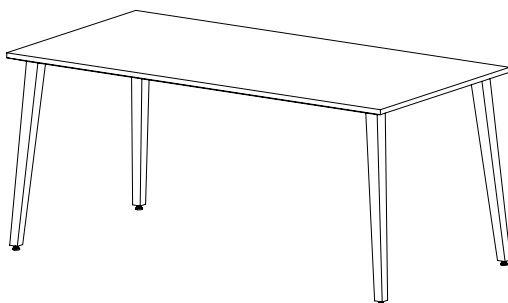
STEP 1: Place the worksurface upside down on a clean padded surface. Make sure the inserts are preinstalled.



STEP 2: Position the preassembled legs to align the holes in the bracket with the preinstalled inserts in the worksurface. Secure each bracket to the worksurface with the five (5) supplied countersunk-FH screws (1/4-20 x 3/4).



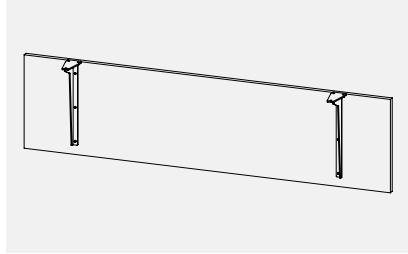
STEP 3: Flip the assembled table upright. Adjust the glides to level the worksurface.



**NOTE:** For Peninsula table attach only 2 legs.

# CORBY INSTALLATION GUIDE

## CBYCMPWxxHxx - MODESTY PANEL

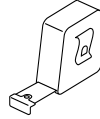


### Required tools

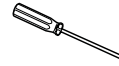
Safety glasses



Measuring tape



Screwdriver #2 Robertson



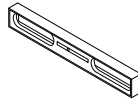
Cordless drill



Bit #2 Robertson



Fluid leveler



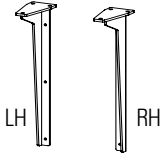
**NOTE:** Open and assemble only one product at a time to avoid a potential mix-up of parts and hardware.

It is advisable to assemble the unit on a clean padded surface to avoid scratches.

**CAUTION:** Do not drag the assembled furniture across the floor. Lift the unit completely off the floor, and move it to the desired location.

### Included hardware

Modesty panel bracket  
Qty. 1 set



Robertson PH screw  
#8 x 1", Qty. 6

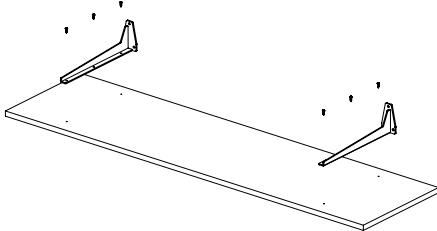


Robertson PH screw  
#8 x 5/8", Qty. 6

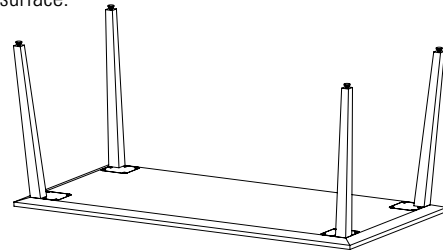


## ASSEMBLY (ONLY FREESTANDING WORK TABLE SHOWN FOR DEMONSTRATION)

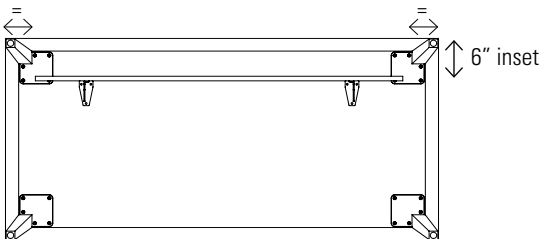
**STEP 1:** Place the modesty panel flat on a clean padded surface. Attach brackets to the modesty panel with provided screws. (#8 x 5/8", Qty. 6) (Pilot holes on modesty panel indicate the location).



**STEP 2:** Place the assembled table upside down on a clean padded surface.

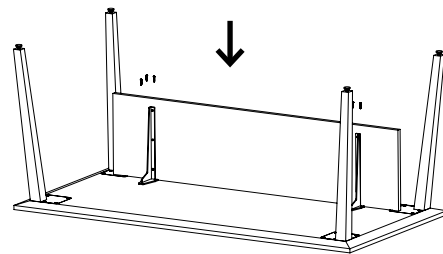


**STEP 3:** Place the assembled modesty panel on the bottom surface of the table. Align the modesty panel 6" inset from the top edge and equal the spacing sideways. Drill pilot holes through the bracket using the drill machine.

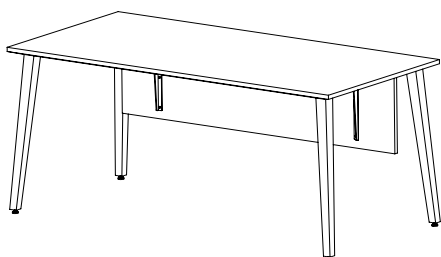


BOTTOM VIEW

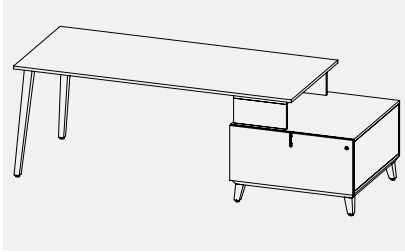
**STEP 4:** Insert screws (#8 x 1", Qty. 6) through the brackets into the bottom surface of the table.



**STEP 5:** Flip the assembled table upright. Adjust the glides to level the worksurface.



## CBYRxx32 & CBYPxxLB32 - PENINSULA TABLE WITH LOW BASE (LB) PEDESTAL 32"D

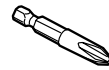


### Required tools

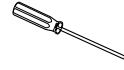
Safety glasses



Bit #6 Phillips



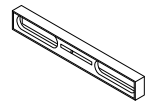
Screwdriver #6 Phillips



Cordless screwdriver



Fluid leveler

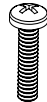


**NOTE:** Open and assemble only one product at a time to avoid a potential mix-up of parts and hardware. It is advisable to assemble the unit on a clean padded surface to avoid scratches.

**CAUTION:** Do not drag the assembled furniture across the floor. Lift the unit completely off the floor, and move it to the desired location.

### Included hardware

Phillips PH screw  
1/4-20 x 1 1/4", Qty. 2



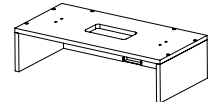
Washer plate  
Ø 1/4", Qty. 2



Double sided adhesive tape  
Qty. 1

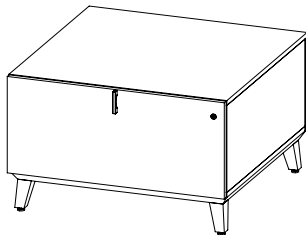


Riser box (*Sold separately*)  
Qty. 1

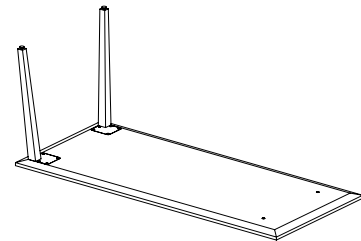


## ASSEMBLY

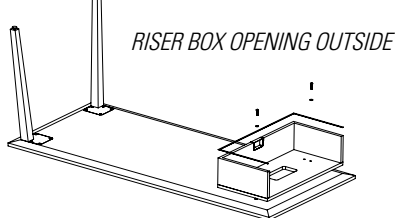
STEP 1: Clean the top surface of the pedestal with a damp cloth, followed by a soft dry cloth in the direction of grain.



STEP 2: Place the peninsula table upside down on a clean padded surface.

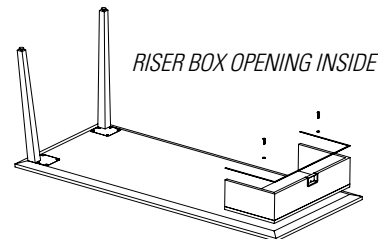


STEP 3: Attach the riser box to the peninsula table with Phillips PH screw (1/4-20 x 1 1/4") and washer plate (Ø 1/4"). Apply double sided adhesive tape to the bottom of the riser box.



RISER BOX OPENING OUTSIDE

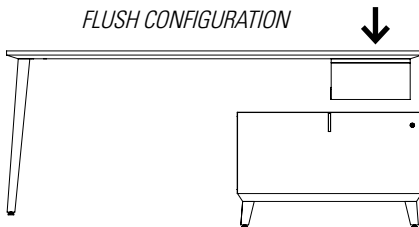
← or →



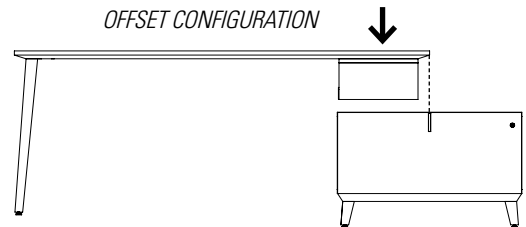
RISER BOX OPENING INSIDE

STEP 4: Flip the assembled peninsula table and the riser box and set them on the low base (LB) pedestal as the configuration requires. Apply moderate pressure from the top of the peninsula table at least one minute for the pressure sensitive double sided tape to adhere.

FLUSH CONFIGURATION

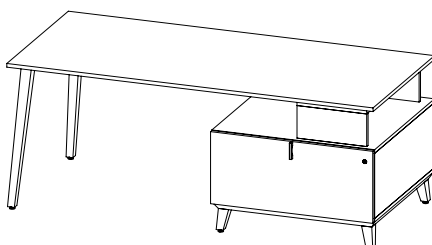


OFFSET CONFIGURATION

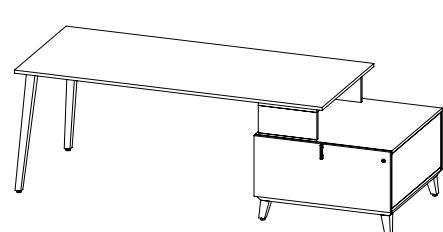


STEP 5: The units are assembled. Adjust the glides to level the worksurface. (*Only Riser box opening outside shown for demonstration*)

FLUSH CONFIGURATION



OFFSET CONFIGURATION



# CORBY INSTALLATION GUIDE

## CBYRxx32 & CBYPxxHB32 - PENINSULA TABLE WITH HIGH BASE (HB) PEDESTAL 32"D

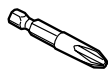


### Required tools

Safety glasses



Bit #6 Phillips



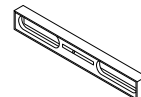
Drill bit 10mm



Cordless drill/screwdriver



Fluid leveler



**NOTE:** Open and assemble only one product at a time to avoid a potential mix-up of parts and hardware. It is advisable to assemble the unit on a clean padded surface to avoid scratches.

### Included hardware

Phillips PH screw  
1/4-20 x 1 1/4", Qty. 2

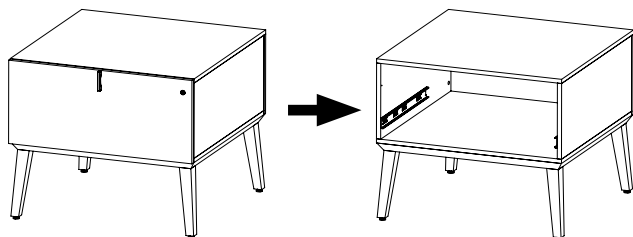
Washer plate  
Ø 1/4", Qty. 2



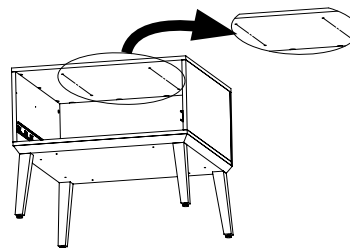
**CAUTION:** Do not drag the assembled furniture across the floor. Lift the unit completely off the floor, and move it to the desired location.

## ASSEMBLY

STEP 1: Remove the drawer from the pedestal, if any.

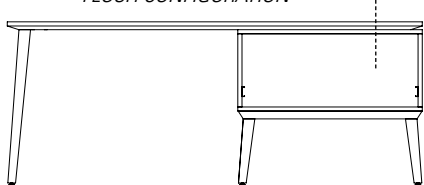


STEP 2: Four (4) predrilled holes in the pedestal top are provided. Depending on the configuration (*as shown in step 3*), two (2) holes must be drilled all the way through the top of the unit.

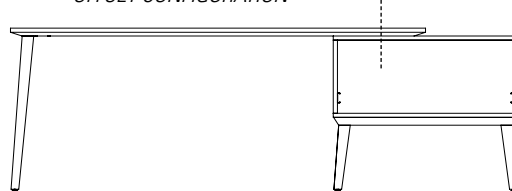


STEP 3: Type of configuration

FLUSH CONFIGURATION

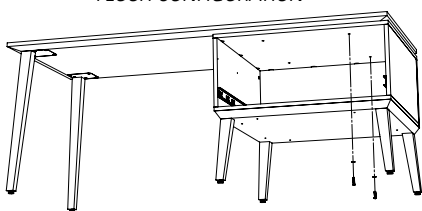


OFFSET CONFIGURATION

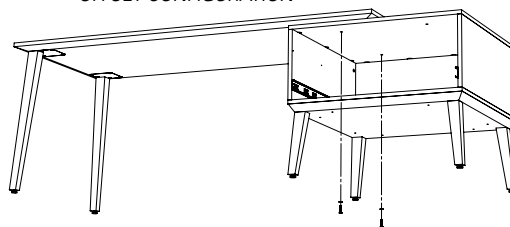


STEP 4: Place the peninsula table on the pedestal to align the two (2) drilled holes in the pedestal with the two (2) inserts installed in the bottom of the worksurface. Install two (2) Phillips PH screws (1/4-20 x 1 1/4") from the bottom of the pedestal top to the peninsula table.

FLUSH CONFIGURATION

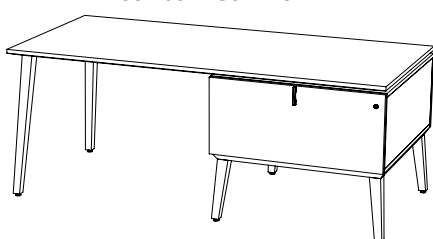


OFFSET CONFIGURATION

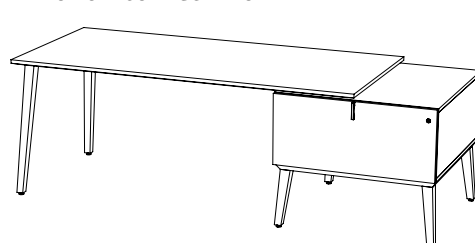


STEP 5: Slide the drawers back into the pedestal, if any. The units are now assembled.

FLUSH CONFIGURATION



OFFSET CONFIGURATION



## CBYSxx & CBYCxxLB/CBYCxxHB - STACK-ON BOOKCASE WITH CREDENZA

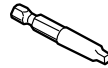


### Required tools

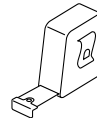
Safety glasses



Bit #2 Robertson



Measuring tape

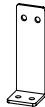


Cordless screwdriver



**NOTE:** Open and assemble only one product at a time to avoid a potential mix-up of parts and hardware. It is advisable to assemble the unit on a clean padded surface to avoid scratches.

**Included hardware**  
L-bracket *(Optional)*  
Qty. 2



Robertson PH screw *(Optional)*  
#8 x 5/8, Qty. 8



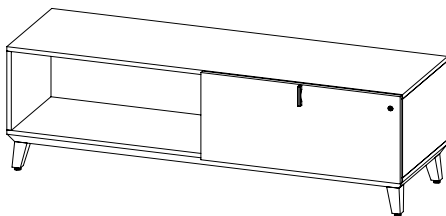
Double sided adhesive tape  
Qty. 1



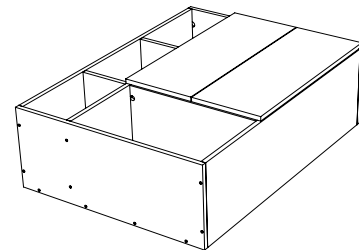
**CAUTION:** Do not drag the assembled furniture across the floor. Lift the unit completely off the floor, and move it to the desired location.

## ASSEMBLY

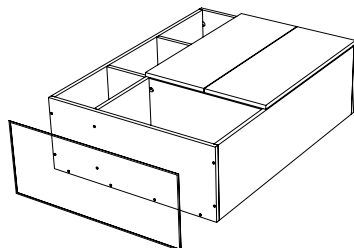
**STEP 1:** Clean the top surface of the credenza with a damp cloth, followed by a soft dry cloth in the direction of grain.



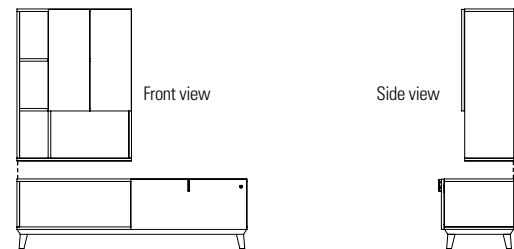
**STEP 2:** Place the stack-on bookcase flat on a clean padded surface.



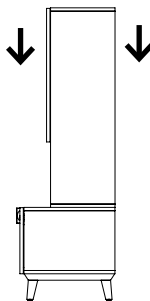
**STEP 3:** Apply double sided adhesive tape to the bottom edges of stack-on bookcase



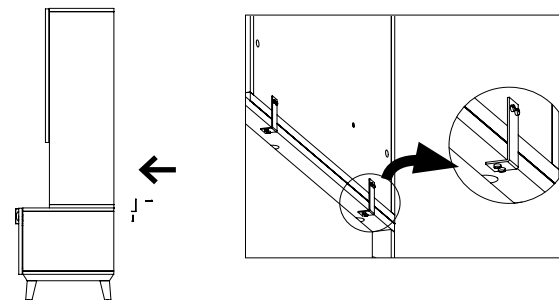
**STEP 4:** Align the stack-on bookcase on the credenza in any desired corner.



**STEP 5:** Apply moderate pressure from top of the stack-on bookcase for at least a minute so that double sided adhesive tape sticks firmly.



**STEP 6: [OPTIONAL]** Additional support may be added by installing L-brackets along the outside back of the assembled units with supplied screws (#8 x 5/8). These L-brackets and screws are sold separately.



**STEP 7:** The units are secured.



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